

BURTON OVERY PARISH COUNCIL

MINUTES OF A MEETING HELD – Tuesday 17th December 2024

Present: Cllr Bob Warwick (Chairman)
Cllr Sarah Rankine
Cllr Bob Pain
Cllr Dave Fletcher
Cllr Rebecca Brown

The Clerk – Phil Woodward

24/104 Apologies – No apologies were submitted.

24/105 Cllr Warwick declared an interest in item 24/111 as owner of Linden, Main Street.

24/106 **Questions from members of the public** – No members of the public were present at the meeting.

24/107 **Approval of Minutes of the parish council meeting on 19.11.24** – Approved and signed by Cllr Warwick.

24/108 **Matters arising not on the current agenda / Minutes Action Update**
Updates and progress on all actions included in Appendix B of the paperwork were noted or were dealt with on the agenda.
Item 24/090 was noted as having been addressed through the planning application approved during 2023 for an extension at the property.
Item 24/093 – the clerk was requested to order a new battery for the defibrillator at The Bell Inn.
Item 24/082b – the clerk was asked to advise Harborough DC of Cllr Pain’s contact details as flood warden.
Item 24/099c – the clerk reported that confirmation had been received from the County Council that the land was in their ownership. The parish council resolved to take no further action on this matter.

24/109 **Council asset safety checks** – No issues were reported.

24/110 **Neighbourhood Plan Review**

The chair and clerk reported receipt of the most recent draft of the Neighbourhood Plan Review which is the version to be used for Regulation 14 consultation with statutory partners in addition to residents of the village.

This version, together with additional supporting documentation, had been sent to Harborough DC for them to assess whether an Environmental Impact

Assessment would be required. A response to this was expected in the next 3 – 4 weeks.

The council considered the extent of public consultation to be carried out in the village and resolved that –

A hard copy of the Reg 14 consultation draft would be placed both in the village hall and the church;

That a letter in the form a newsletter would be delivered to each dwelling; and
Copies of all relevant Reg 14 documentation would be posted on the PC website for reference.

24/111

Planning applications to consider –

Ref – 24/01523/TCA – Removal of Pine Tree to rear; Kings Orchard, Scotland Lane – No objections but a request that the tree is replaced with something similar elsewhere on the site.

Ref – 24/01533/TCA – Works to Trees (fell & pollard); Linden, Main Street - No objections but a request that the trees are replaced with something similar elsewhere on the site. (Cllr Warwick took no part in the discussions on this matter)

24/112

Planning Decisions to Note

Enforcement Updates

Ref - 22/01855/FUL – Dog day-care business, Land off Scotland Lane. The appeal remains pending with the Planning Inspectorate.

Decisions Made

Ref – 24/01126/VAC – Removal & variation of conditions relating to use of cottage as holiday let – Highcroft Farm, Elms Lane – **Approved**

Ref – 24/01344/PDN – Prior Approval Notification for the proposed change of use of an agricultural building to one larger dwellinghouse – Chestnut Farm, Carlton Lane – **Refused**

Ref – 24/00984/LBC - The Old Rectory, Rectory End – Replacement of 1st floor windows – **Approved**

Ref – 24/00573/FUL & 24/00574/LBC – Ivy Cottage, Rectory End - Demolition of existing outbuildings and replacement with part single, part two storey rear extension with internal alterations, erection of greenhouse, and coordination with landscaping - **Approved**

Decisions Pending

None currently.

24/113

Financial Matters

- a) The clerk presented details at Appendix C of the banking statements for the month ending 30th November 2024 showing balances of £762.34 (Lloyds current account) and £14,000.00 (Lloyds reserve)

account) in addition to the £10,252.05 reported in October in the Nationwide deposit account. These were received and approved.

- b) The clerk presented details of the anticipated payments and receipts due in December at Appendix D of the paperwork. These were approved by the council for payment.
- c) The clerk presented details at Appendix E of the budget and precept options for 2024-25 for consideration and discussion. It was resolved that unless significant changes arise which affect the council's financial position before the PC meeting in January, that the proposals contained in Appendix E be used as the basis for the budget and precept for 2025-26.
- d) The clerk advised the meeting that the council tax referendum principles (which require local authorities to undertake a referendum if council tax is proposed to be increased above a defined percentage) would not apply to parish councils in 2025-26.

24/114 Community Matters

- a. The council considered the effectiveness of the Christmas arrangements which had been put in place for this year and agreed they were generally satisfactory subject to the provision of additional baubles which Cllr Rankine undertook to acquire for next year. It was also agreed that Cllr Warwick would acquire an additional set of higher-powered battery lights for next year. A further discussion took place on the possibility of installing a mains power supply to the Christmas tree in the future and the prospect of creating additional Christmas features close to this area of land at the junction of Main Street and Back Lane. For this purpose, it was resolved that the Clerk contact Burton Overy Land Ltd to seek their views on such a proposal, that the clerk make enquiries with the local electricity supply company regarding the costs of installing a permanent mains power supply in the area, and that the clerk investigate the options for mounting illuminated decorations on nearby lighting columns and telegraph poles.
- b. Cllr Brown updated the meeting on her enquiries with local land owners regarding pond and biodiversity development within the village and that practical help would be available should a relevant area of land be identified.
- c. The council considered agreeing to a request from a local resident to take safe keeping of an amount of documentation recording historic events in the village and other related village archives. It was agreed that the material would be kept in the parish council storage cupboard in the village hall and that, in the longer-term, the clerk and councillors would work towards posting such material and any supporting photographs on the 'Burton Overy History' section of the PC website.

24/115 Correspondence for Discussion

- a. The clerk reported receipt of information from the recent average speed survey undertaken by LCC Highways department in the village. The parish council was pleased to learn that the survey had resulted in the conclusion that a 20mph speed limit would be appropriate for the whole village and that LCC proposed to implement the required statutory process to achieve this during 2025-26, subject to public

consultation. Cllr Warwick suggested that this should be reported in the forthcoming residents' newsletter alongside the Neighbourhood Plan consultation. The clerk was asked to enquire with the relevant officers at LCC whether the 20mph speed restriction could be extended further along Mayns Lane (to the village entry sign) as part of this process.

- 24/116 Correspondence for Information** (including that received following publication of the agenda)
- The clerk advised the meeting regarding a consultation received from Harborough DC inviting comments on their proposals for their Corporate Plan for 2025 onwards.
 - The clerk reported receipt of correspondence from the Deputy Crime & Police Commissioner advising of her resignation.
 - The clerk reported receipt of a newsletter from Leicestershire Rural Policing Team and was requested to circulate this.
 - The clerk reported receipt of the most recent LRALC training bulletin which he was also requested to circulate.
 - The clerk reported receipt of information from LCC that a charge of £235 would be made from 1st January 2025 in respect of applications for the erection of structures in the highway – there had previously been no charge for applications from parish councils.

24/117 - Items for the next agenda – Village archive material / Neighbourhood Plan / budget and precept for 2025-26 / Actions update / Internal Audit / Christmas arrangements

24/118 - Date of next meetings – 21st January 2025.

24/119 - Exclusion of the Public
No confidential matters were considered at the meeting.

Signed

Date

Annex A

| DECEMBER | | | | | | EXPENDITURE | | | INCOME |
|---------------|--------------------------|------------------|----------------------|----------|---|-------------|-------|--------|--------|
| 72 | Misc. Income (HDC Lotto) | 5 Income | 5.2 - Misc. | 10.12.24 | I | | | | 2.00 |
| 73 | Bank Interest (Dec) | 5 Income | 5.2 - Bank Interest | 10.12.24 | I | | | | 12.29 |
| 74 | Defib Battery | 2 Community | 2.2 - Defibrillators | 20.12.24 | E | 204.69 | 40.94 | 245.63 | |
| 75 | HMRC - PAYE (Dec) | 3 Staffing | 3.2 - PAYE | 23.12.24 | E | 165.28 | 0.00 | 165.20 | |
| 76 | Clerk - Salary (Dec) | 3 Staffing | 3.3 - Salaries | 23.12.24 | E | 247.91 | 0.00 | 247.99 | |
| 77 | Vodafone Mobile & Bband | 1 Administration | 1.9 - Telephone | 29.12.24 | E | 34.82 | 6.95 | 41.77 | |
| Monthly Total | | | | | | 652.70 | 47.89 | 700.59 | 14.29 |